



DVFA EXECUTIVE MEETING

Delaware State Fire School

June 13, 2010

Meeting was called to order at 10:05 A.M. by President Kevin L. Wilson, Invocation offered by DVFA Chaplain, Pastor Bob Hudson and Pledge of Allegiance led by DVFA PE Louis J. Amabili

Roll Call of Officers by Executive Secretary showed all Officers were present:

- [X] Kevin L. Wilson, 45, President
- [X] William Tobin, 89, 1nd Vice President
- [X] Charles W. Frampton, 11, 2nd Vice President
- [X] James L. Cabbage, Jr., 45, Executive Secretary
- [X] J. Allen Metheny, Jr., 51, Treasurer
- [X] Richard Perillo, Sr., 11, New Castle County Director
- [X] David Snell, 56, Kent County Director
- [X] Biff Lee, 81, Sussex County Director
- [X] Ronald H. Marvel, 87, Past President - Director
- [X] Leslie McCourt, 2 & 21, Director, New Castle County
- [X] Charles H. Boyer, 46, Director, Kent County
- [X] Richard Toulson, 87, Director, Sussex County

Guests

None

Report of Officers

President Wilson discussed the many and varied issues facing the DVFA including the HB #464 the rewriting of Title 16 in regards to State Fire Prevention Commission, the funding of Grant in Aid in the General Assemble and a list of his events and activities.

First Vice President Tobin listed over 20 activities and functions that he attended since the last Executive Committee meeting representing the DVFA.

Second Vice President Frampton listed over 25 activities and function that he attended since the last Executive Committee meeting representing the DVFA

Treasurer Metheny presented the Treasurer's report which covers the period of March 11, 2010 through June 9, 2010. He will be preparing the paperwork to assist the Budget/Finance Committee with their recommendations. He will also be preparing the books for their Annual Audit.

Executive Secretary Cabbage has prepared and carried out the required duties and functions of the office since the last Executive Committee Meeting.

I have attended Meetings with Governor Markel, State Auditor Wagner, Insurance Commissioner Weldin-Stewart, meetings with the Governors Staff and numerous meetings with other state agency officials and Elected Officials, Two SFPC meetings, Two DVFA Officer's meetings, two 800 MHz meetings, Governor's Homeland Security Meeting, SERC meeting, two SIEC Meeting, two CFSI Planning meetings, Governmental Affairs Comm. meeting, Two Rescue Billing Meetings, three County Fireman's Assoc Meetings, Three DSHPTWG Meetings, DVFA Foundation Meeting, State & County Elected Officials, 800 In Bldg Comm. Meeting, Conference Committee Meeting, two NIMS Committee Meetings and Greater Dover Foundation Meeting.

I also attended the viewings for Jesse Toulson father of DVFA Director Rich Toulson, Insp. Brian Waymant – WFD, Past Chief Charles Price – Sta. #27 and a Celebration of Life of DSFPA PP Joe Bukowski – Sta. #8; CVVFA Presidents Council Meeting – Clayton, DE, FDIC – Indianapolis, IN, NVFC – Alexandria, VA, IAAI Reception – Washington, DC, CFSI Annual Dinner – Washington, DC; Governor's Prayer Breakfast – Dover, and IAAI Annual Meeting – Orlando, FL (No Cost to DVFA)

During the months of March, April and May the position devoted 591.0 hours and traveled 2357 miles to support the Association; I was off on sick leave for 4.0 hours.

Update on Melissa – Walt & Melissa Kiser are the proud parents of ***Faith Mackenzie Kiser*** born on Tuesday, May 11, 2010 at 11:38 PM @ 7 lbs 4 oz. 20.5 in Mother and Daughter are doing well.

Introduced our Part Time clerical support ***Heater L. Lightcap*** who will be at the DVFA Office till approx July 6th when Melissa is due back to work.

Motion by Executive Secretary Cabbage, Seconded by DVFA PP Lakey to accept the Officer's Reports and make them a part of the proceedings. Motion Carried.

Committee Reports

State Fire Prevention Commission – Vice Chairman David J. Roberts reported that SFPC Members McMahon, Sharp and Jones were in attendance. He advised on the meetings with the Joint Sunset Committee Staff to strengthen Title 16 of the Delaware Code. In an attempt to strengthen a comprehensive version they have meet the DVFA and have agreed to add an Advisory Committee and Conflict of Interest language to the section. He stated that the SFPC will hold a meeting on June 17th at the DSFS-Dover @ 1900 Hrs to review HB #464. Vice Chairman Roberts then recognized and thanked Roland Leathrum from Aetna for all of his assistance and service to the SFPC as a member of the Audit Committee.

Advisory to SFPC for EMS – Mike McMichael, Chairman advised that the committee has meet twice to review the ambulance certification requirements and will again in late August.

Advisory to State Fire Marshal – Grover P. Ingle, State Fire Marshal reported that Jim Bunkley, Fire Protection Specialist II will be retiring on June 30th after 30 years of state service. Jim was responsible for all Health Care Facilities and we wish him well in his retirement. Chief of Technical Services RT Leicht will be representing the State of Delaware at the Vision 20/20 Symposium in Baltimore, MD on June 28 & 29. He then discussed the LPG Incident/Laurel on April 26 that resulted in six injuries caused by an explosion when it was discovered that copper piping leading to the gas line from the LPG tank had been stolen. He further reported that Nine fire deaths have occurred this year; of the nine only one had a working smoke detector

Advisory to DSFS – Robert P. Newman, Director advised that class attendance for the spring classes is at average or above, Firefighter and Fire Officer Certification Training test have been conducted, he advised that he will be conducting the Annual Planning and Evaluation Staff meetings on June 21 – 25. He advised that they will be adding additional class time during the weekends and evenings, they are also in the process of reviewing the budget. They started the 3 ½ week EMT Program with 20 students, next class in July 12th. Delaware weekend at the NFA will be on October 16-17 at Emmitsburg. The Annual DVFA & DSFS Vehicle Extraction Challenge will be on September 11 & 12. And lastly please join the DSFS on twitter and Facebook.

Advisory to DEMA – James E. Turner, III, Director advised that the 52 of the 61 Delaware Fire Companies have submitted requests for reimbursement for the Snow Declaration. Volunteer Time will be used as part of the match. Members of his staff will be meeting with each department in the future to review their requests. He further advised that the Fire Grants for FY-11 may be cut by at least 5%.

Archives – Charles Emerson, Chairman advised that he need photos of the DVFA & the LADVFA 2nd Vice Presidents for the Archives.

Finance & Auditing – George Pyott, Chairman advised that all budget requests need to be into him by July 15th for the FY-11 Budget

Law & Legislative – Sen. Bruce C. Ennis reported that many bills are moving through the General Assembly including SB #205 which increased the penalties in the “Move Over Law”. He advised that at the present time there does not appear that there will be a reduction in the “Grant in Aid”, but does not know the status of possible “Pass Trough Funds” or the funding for Criminal Background Checks.

Out of State Coordinators – Steve Austin, Chairman invited everyone to be part of the Official DVFA Delegation at the Maryland State Firemen’s Convention in Ocean City, MD tomorrow, June 14th at 08:30 AM. We will meet at the top of the escalators on the North end of the Convention Center. He also advised that the DVFA will be attending the VSFA Convention in Hampton, VA, the FASNY Convention on Long Island, and the WVSFA Convention in Wheeling, WV. The Annual Presidents Council Meeting will be held at CVVFA Meeting in Hancock, MD on August 6th. Keep checking dates the CVVFA and the Delaware City Fire Co. will be premiering a PSA on the Move Over Law.

DVFA Foundation - Steve Austin, Chairman was pleased to announce that the DVFA Foundation funded \$43,500 in Scholarships this year and Thanked DVFA Foundation Treasurer Ray Stevens for his hard work.

Revolving Loan – Kevin Wilson advised that the committee had meet and was pleased to Announce that two loans had been awarded. Odessa Fire Company, \$90,000 for a new Ambulance and Citizens Hose Co – Smyrna, \$31,000 for equipment.

Scholarship – Robert Powell, Co-Chairman advised the committee would be awarding 26 individual scholarships totaling \$43,500.

President’s Handbook – Alan F. Robinson, Co-Chairman advised that the “Draft” is out for comments. Please submit all comments to any member of the committee.

Governmental Affairs Committee – William F. Tobin, Chairman thanked the committee for of their hard work. He then thanked the companies and counties who have made presentations to their elected officials. The next meeting of the committee will be on June 23rd @ 7 PM at Little Creek.

Recognition of Past Presidents – 1st Vice President Tobin then recognized and Thanked the Past Presidents that were in attendance for their continued support of the DVFA.

- [X] Clarence Schwatka, 26, 1964
- [] Emanuel J. Harkins, 14, 1967
- [] Roland Neeman, 48, 1968
- [X] Arthur I. Guessford, 24, 1973
- [X] Raymond H. McCall, 3, 6 & 12, 1979
- [X] Richard E. Ennis, 44, 1980
- [X] John E. Bare, Sr., 76, 1981
- [X] William G. Walton, Sr. 16, 1982
- [X] Lawrence Mergenthaler, 21, 1985
- [] Thomas V. Baker, Sr., 57, 1986
- [] Robert Sweetman, 7, 8 & 9, 1988
- [X] M. Frank King, 51, 1989
- [] Walton A. Johnson, Jr., 76, 1990
- [X] Edwin S. Barlow, 20, 1991
- [X] Elmer B. Steele, 81, 1993
- [] Harry E. Warner, Jr., 25, 1994
- [X] J. Allen Metheny, 51, 1995
- [] Lynn J. Rogers, 85, 1996
- [X] Joseph W. Hojnicky, Sr., 22, 1997
- [] Michael H. Vincent, 87, 1999
- [X] Stephen P. Austin, 7, 8 & 9, 2000
- [X] James L. Cubbage, Jr., 45, 2001
- [] Dale A. Callaway, 85, 2002
- [] Jasper H. Lakey, 15, 2003
- [X] Marvin C. Sharp, 42, 2004
- [X] Raymond T. Stevens, 88, 2005
- [X] Kennard L. Pyle, 4 & 24, 2006
- [X] Alan F. Robinson, Jr., 44, 2007
- [X] Ronald H. Marvel, 87, 2008
- [X] Warren F. Jones, 16, 2009

President Emeritus

- [X] Louis J. Amabili, 19
- [] C. Bryan Bennett, 87
- [] J. Benjamin Roy, Jr., 43
- [X] Bruce C. Ennis, 44
- [] Joseph R. Biden, Jr. – US Vice President

Affiliated Organizations/ Agency Representatives

Ladies' Auxiliary - Lorraine Madden, President brought greetings and introduced her Officers she had in attendance.

State Fire Police - Charles Walls, President brought greetings and introduced his Officers and advised that the committee needs letters for nominations for Fire Police Officer of the Year.

State Ambulance Association - P. J. Gosch, President brought greetings and introduced her Officers and advised that the next meeting of the Association will be a joint meeting with the State Fire Police on June 19, 2010 at Slaughters Beach.

National Volunteer Fire Council - J. Allen Metheny, Jr., Delegate reported on the activities at the Annual Meeting that was held in Alexandria, VA. He reported there will be a large campaign to have all Delaware Fire Companies join the NVFC for 2011, Cost is \$50 per company. Further the Fall Meeting of the NVFC will be in Minneapolis in September.

State Emergency Response Commission - Bruce C. Ennis, Delegate advised there is an issue with the New Castle County LEPC in regards to liability insurance. He will be looking into the matter.

Communications

The following (15) Fifteen communications were received and are summarized by the Executive Secretary:

- Invitation to Joe Rizzo Golf Tournament sponsored by the Burn Foundation of the Delaware Valley
- Invitation the 50th Annual Governor's Prayer Breakfast
- Two Requests for a DVFA Patch
- Letter from the LADVFA advising that their next Executive Committee Meeting Is on Monday, May 3, 2010 at 7:30 PM at the Camden-Wyoming Fire Co.
- Letter from Vice President Biden thanking the Association for opposition to the issue of the Auction of 700 MHz radio spectrum that is before the FCC
- Copy of a letter to the Pension Office in regards to a member of Volunteer Hose Company

- Copy of a letter to the Scholarship Committee from Erika Arnold
- Copy of a letter from Rowland, Johnson & Co. in regards to Port Penn's financial Audit
- Letter from the Magnolia Volunteer Fire Company requesting to change the name of the Trophy their sponsor for Fire Prevention Float
- Copy of a letter from the Hartly Vol. Fire Co. supporting J. Allen Metheny, Sr. for the position of Kent County Fire Service Representative to the State Fire Prevention Commission.
- Letter from the Dover supporting Charles H. Boyer for the position of 2nd Vice President of the DVFA for the year 2010-2011
- Copy of a letter from the State Fire Police requesting a different location for their Annual Dinner at the Conference
- Letter from the Bethany Beach Vol. Fire Company opposing the changes to the Conference Re-Organization
- Letter from the Minquas Fire Company changing one of their Alternates to the Executive Committee Meeting

Motion by Executive Secretary Cabbage, seconded by DVFA PP Lakey to accept the Correspondence and make it part of the proceedings. Motion Carried.

OLD BUSINESS

Discussion and action on the recommendations of the Conference Re-Organization Committee are as follows:

DVFA Conference Reorganization Committee Recommended Changes

1. Adopt a No Show Policy for the DVFA. If registered for an event, the individual total cost if not attending will pass on to the respective fire company.

Motion by Brian Shaw, Minquadale, seconded by William Buckallo, Lewes that the recommendation for a No show Policy be approved and turned over to the Conference Comm. for implementation. Motion Carried after a roll call vote.

2. Delete

a. Meet Your Host Night

Motion by Brian Shaw, Minquadale, seconded by Dennis Godek, Elsmere to accept the recommendation and delete Meet Your Host Night. Motion Carried

b. Friday Evening Dance

Motion by Brian Shaw, Minquadale, seconded by Danny Mitchell, Rehoboth Beach to accept the recommendation and delete Friday Evening Dance. Motion Carried

c. Past Presidents and VIP Reception before the luncheon.

Motion by Brian Shaw, Minquadale, seconded by Ed Barlow, DVFA PP, Holloway Terrace to accept the recommendation and delete Past Presidents and VIP Reception before the Luncheon. Motion Carried

d. D. Joint Installation and Reception

Motion by Danny Mitchell, Rehoboth Beach, seconded by Raymond T. Stevens, DVFA PP Selbyville to accept the recommendation to delete the Reception after the Installation but to keep the Joint Installation. Motion Carried

e. Conference bags/totes

Motion by Dennis Godek, Elsmere, seconded by Rob Shinn, Rehoboth Beach to accept the recommendation to delete the Conference bags/totes
After a short discussion Motion by Ike Guessford, DVFA PP Odessa, seconded by Dave Snell, Marydel to Table the Motion. Motion Defeated.
Original Motion by Godek to delete Conference bags/totes was Defeated.

f. LADVFA Tea Party

Motion by Brian Shaw, Minquadale, seconded by Jasper Lakey, DVFA PP Delaware City to accept the recommendation to delete the LADVFA Tea Party. Motion Defeated

g. Widows/Widowers of Past Presidents DVFA/LADVFA no longer invited to Past President's dinner

Motion by Danny Mitchell, Rehoboth Beach, seconded by TM Gott, Holloway Terrace NOT to accept the recommendation to no longer invite Widows/Widowers of Past Presidents DVFA/LADVFA to the Past President's Dinner. Motion Carried

3. ALL DVFA/LADVFA sponsored socials, the Conference should only provide at no cost beer, wine, sodas, water. All other is cash bar.

Motion by Brian Shaw, Minquadale, seconded by Jasper Lakey, DVFA PP Delaware City to accept the recommendation to at All DVFA/LADVFA sponsored socials, the conference should only provide at no cost beer, wine, soda, water. All other is a cash bar. Motion Carried

4. Move Past Presidents reception and banquet to Wednesday Evening.

Motion by TM Gott, Holloway Terrace, seconded by Richard Perillo, Brandywine Hundred NOT to accept the recommendation to move the Past President's reception and banquet to Wednesday Evening. Motion Carried.

- a. Past Presidents DVFA/LADVFA cost is absorbed by the Conference.

Motion by Richard Perillo, Brandywine Hundred, seconded by Danny Mitchell, Rehoboth Beach to accept the recommendation that the Past Presidents DVFA/LADVA cost is absorbed by the conference. Motion Carried

- b. Spouse/Guest must pay cost of dinner
- c. Invite current DVFA/LADVFA President, First and Second Vice Presidents must pay for spouse/guest.

Motion by Robert Sutton, Five Points, seconded by Wayne Truitt, Seaford NOT to accept the recommendations for the Spouse/Guest must pay cost of dinner and invite current DVFA/LADVFA President, First and Second Vice Presidents must pay for spouse/guest. Motion Carried.

5. Utilize Delaware State Fire School for training
 - a. Reduce cost. Pass on cost savings to students.
 - b. Support Vehicle Rescue Competition
 - c. Establish Committee to expand training opportunities

Motion by Frank J. Bailey, Volunteer Hose, seconded by Curt Clifton, Minquas to accept ALL recommendations in Item #5 and forward to the Conference Committee. Motion Carried

6. Support EMS Continuing Education

Motion by Tom DiCristoforo, Claymont, seconded by Curt Clifton, Minquas to accept the recommendation to Support EMS Continuing Education. Motion Carried.

7. Add two (2) seminars each evening on Monday, Tuesday, and Wednesday (7:00 p.m. to 9:00 p.m.)
 - a. Examples: Management, Finances, Recordkeeping, Fire Suppression
 - b. Pre-registration required – No Shows pay per policy
 - c. To ensure attendance, notification announcing the Seminar, i.e., flyers needs to be sent out to Fire Companies and related Associations and Agencies as early as possible.

Motion by Brian Shaw, Minquadale, seconded by Richard Perillo, Brandywine Hundred to accept ALL recommendations in Item #7 and turn over to the Conference Committee. Motion Carried.

8. Delete Continental Breakfast for each day. Offer coffee, tea and water.

Motion by Brian Shaw, Minquadale, seconded by Jasper Lakey, DVFA PP Delaware City to accept the recommendation to Delete Continental Breakfast for each day. Offer coffee, tea & water. Motion Defeated.

9. LADVFA Meeting to Thursday, LADVFA meeting Friday if needed, (No Food)

Motion by Wayne Truitt, Seaford, seconded by Charles Coverdale, Milford NOT to accept the recommendation to move the LADVFA Meeting to Thursday, LADVFA meeting Friday if needed, (No food). Motion Carried

10. If possible, outsource certain events through competitive bidding to other facilities (i.e., Past Presidents' dinner, Fire Police, Fire Chiefs, and Ladies Hospitality).

Motion by Brian Shaw, Minquadale, seconded by Danny Mitchell, Rehoboth Beach to accept the recommendation to if possible, outsource certain events through competitive bidding to other facilities (i.e., Past President's dinner, Fire Police, Fire Chiefs, Ladies Hospitality). Motion Carried

11. LADVFA Hospitality Social – No meal, snacks only.

Motion by Wayne Truitt, Seaford, seconded by Les McCourt, Mill Creek NOT to accept the recommendation to LADVFA Hospitality Social – No meal, snacks only. Motion Carried.

12. DVFA Educational Luncheon with Guest Speaker.
 - a. Pre-registration required – No Shows pay as per policy.
 - b. Invited guests and politicians – invitations to be sent.

- c. Must confirm attending or not attending 10 days in advance of event (date determined by conference committee).
- d. No response, no seat.
- e. Emphasis on education should address concerns of Delaware Fire Service.

Motion by Brian Shaw, Minquadale, seconded by Jeff Dennison, Bowers to accept ALL the recommendations in Item #12 as a package. Motion Carried.

- 13. Conference Parade – Make it a celebration, not a competition; show public what the Fire Service represents. Demonstrate the pride we have in providing the Service.
 - a. No prejudging of Apparatus.
 - b. No Contracted Judges.
 - c. No Trophies, except for floats and outside Fire Service bands
 - d. Judges to be provided through DVFA Officers
 - e. Festivities to be held at a pre-determined area and time. Suggested an Old Fashion Firefighter Muster with such competitions as barrel push, bed race, bucket brigades, ladies pancake flipping, water drafting, etc. Each company could bring their antiques down and draft water on Mirror Lake.
 - f. Pre-registration will be required.

Motion by Harold Brode, Harrington, seconded by Jasper Lakey, DVFA PP Delaware City NOT to accept ANY of the recommendation in Item #13. Motion Carried after a roll call vote.

- 14. Conference Rooms – They are the responsibility of the DVFA Conference
 - a. Overall Conference Chair Persons DVFA (3) - Entire week Monday through Saturday
 - b. Conference Co-Chairs LADVFA (3) - Wednesday through Saturday
 - c. DVFA and LADVFA Officers - Wednesday through Saturday
 - d. Exception: DVFA Executive Secretary and Assistant
 - e. Seminar speakers and instructors - maximum two (2) nights

Motion by Brian Shaw, Minquadale, seconded by Hal Barber, Bethany Beach to accept ALL the recommendation in Item #14. Motion Defeated

15. Competitive bidding – minimum of three (3) sealed bids for all conference materials (flowers, printing, souvenirs, etc.)

Motion by Richard Perillo, Brandywine Hundred, seconded by Brian Shaw, Minquadale to accept the recommendation to have Competitive bidding – minimum of three (3) sealed bids for all conference materials (flowers, printing, souvenirs, etc.) Motion Carried

16. Research moving the Conference dates to another time of the year.

Motion by Jasper Lakey, DVFA PP Delaware City, seconded by Danny Mitchell, Rehoboth Beach to accept the recommendation and Research moving the Conference dates to another time of the year. Motion Carried.

NEW BUSINESS

First Vice President William F. Tobin, Jr. re-appointment the Scholarship Committee in its entirety.

Motion by Charles Emerson, Claymont, Seconded by Danny Mitchell, Rehoboth Beach to authorize the Archives Committee to purchase a new 100 plate plaque for the Ladies. Motion Carried.

Motion by Danny Mitchell, Rehoboth Beach, Seconded by Kenneth Steele, Citizens Hose to recommend the review of the usage of excess funds from the Conference Account after expenses are paid. Motion Carried.

Motion by David Roberts, Minquadale, seconded by Ronald Marvel, DVFA PP that the DVFA support HB #464 and look at the conflict of interest wording and follow the recommendations of the upcoming workshop. Motion Carried.

PAYMENT OF BILLS

Treasurer Metheny read bills totaling \$156,439.01.

Motion by Richard Perillo, DVFA Director, seconded by Theodore Doyle, Rehoboth Beach to authorize the Treasurer to pay the bills. Motion Carried.

GOOD OF THE ASSOCIATION

Todd Reilly, Blades made some general comments in regards to Conference and activities for our younger members.

Richard Perillo, President New Castle County Firefighter's Association Thanked the DVFA for their support in the passage of SB #212.

ADJOURNMENT

It was regularly moved by Director Perillo and seconded by Director McCourt that the June Executive Committee Meeting be adjourned. Motion Carried. Pastor Bob Hudson offered the Benediction. The meeting was adjourned at 1248 Hrs.

Respectfully submitted,

Heather L. Lightcap

Heather L. Lightcap
Acting Corresponding Secretary

I hereby attest that this a true copy of the proceedings of the Delaware Volunteer Firemen's Association Executive Committee Meeting held on June 13, 2010.

Attest: *James L. Cabbage, Jr.*

James L. Cabbage, Jr.
Executive Secretary