

# **DVFA EXECUTIVE MEETING**

**Delaware State Fire School** June 12, 2016

Call to order at 10:00 A.M. by President Joseph Zeroles

Invocation offered by DVFA Chaplain Blake Bowers

Pledge of Allegiance led by DVFA Past President Charlie Boyer

Roll Call of Officers – by Secretary Elmer Steele

- Joe Zeroles, 47, President [X]
- Ted Walius, 75, 1st Vice President [X]
- [X] Rich Perillo, 11, 2<sup>nd</sup> Vice President
- [X]Elmer Steele 81, Corporate Secretary
- [X] J. Allen Metheny, Sr., 51, Treasurer
- George Pyott, 43, Assistant Treasurer [ ]
- Richard Toulson, 87, Past President Director [X]
- [X]Earle Dempsey, 55, Kent County Director
- [X]Glenn Gillespie, 42, Kent County Director
- [X]Clay Yocum, 78, Sussex County Director
- Ron O'Neal, 83, Sussex County Director [X]
- Dan Carrier, 19, New Castle County Director [X]
- Les Warrick, 14, New Castle County Director [ ]
- **DVFA Staff**
- [X] Warren Jones, 16/86 Executive Manager

### **Special Guest**

## **Report of Officers**

President Zeroles: Full report has been filed electronically with the office. He has attended 35 events/functions, traveled 3,924 miles and spent 322.5 hours in service since our March meeting

First Vice President Walius: Full report has been filed electronically with the office. He has attended 23 events/functions, traveled 3,589 miles and spent 219 hours in service

Second Vice President Perillo: Full report has been filed electronically with the office. He has attended 29 events/functions, traveled 2,134 miles and was in service for 122.5 hours

Secretary Steele: Full report has been filed electronically with the office. He has attended 28 events/functions, traveled 4,275 and was in service for 128 hours, plus 7 ½ days for FDIC and Del-Mar-Va Convention. Have spent the last few months working on 2017 and 2018 contracts with Dover Downs, due to the amount of time that EMS will need based on the new National Registry Standards.

Treasurer Metheny: It gives me great pleasure to present the Treasurer's report for the period of March 10, 2016 through June 9, 2016.

This report includes both the DVFA Operations and the Conference Account balances. As noted in the financial report, the Conference account balance is \$47,770.95 and the Operations account balance is \$444,271.84. I will prepare the necessary reports for the annual audit and will work with the Officers and Budget Committee to develop the annual budget for fiscal 2017. Dues notices in the amount of \$3,500.00 will go out on July 1st. There is a copy of the Conference budget in your packet today. This year, the Fire Commission sent the Fire Prevention Reimbursements directly to each qualifying company or organization.

I wish everyone a safe and fun-filled summer. If anyone has any questions, please come and see me.

As a final note Allen stated that he had planned on not running for the Treasurer position this coming year (2016-2017), but with comments from several members he has decided to seek the nomination for the position for 1 more year, if he is nominated and elected for the position. That would give the DVFA ample time to find a replacement for 2018.

Motion by Jerry Daniels and seconded by Dan Carrier to except the Officer reports as presented.

Motion carried

Executive Manager Jones discussed several issues; (submitted written report)

**Cyber Attack:** One of our Fire Companies was cyber attacked. They accessed their email system and gained important information on the fire company including who the financial officer was and how he conducted business over the internet. They learned who their accountant was and who their investment firm was. In learning this information and studying the company they requested the accountant, who handles their bill payments, to have a cashier's check drawn for the new fire truck they just purchased. They also requested their investment firm to transfer money to another account. Fortunately, the accountant and investment firm became suspicious and did not transfer the funds.

They gained all this information by cyber attacking their email system. It is important that you verify that your email system is secure. Also, if you are transferring funds via the internet, that you have a system in place that backs up that transfer with a voice conversation. Also, if you use internet banking, that the banking company verifies the transfer before releasing and you check the balances on a regular basis. Above all, check with your bank on how to prevent cyber-attacks.

Legislative Hall: HB406 was introduced this week. HB406 exempts people applying for membership in a volunteer fire company to pay the cost of a background check. This is our bill approved by and started by the DVFA Officers. We have 27 sponsors and co-sponsors signed on to the bill. The prime sponsors are in the house, Speaker Schwartzkopf, Rep. D. Short, and Rep Carson. In the Senate the primes a Senator Ennis, President Pro Tem Blevins, Senator Simpson, and Sen, Hall Long. Our support is bi-partisan and all the leadership. The bill will be in the House Public Safety Committee this Wednesday and should be voted on in the house this Thursday. Any of you who are available this Thursday to come to legislative hall for the vote please let me know and I'll try to get you seats in the house chamber. We would like you to be in uniform.

**HB302:** This bill doubles the fines for using electronic communications devices while driving. Rep. Carson added a friendly amendment to this bill for us. The amendment takes 20% of the increase and places it in the volunteer ambulance fund. The present fine is \$50 for first offence, \$100 for each additional offense. The new bill the fines would double. This bill and the amendment is on the agenda to be voted on this Tuesday in the house.

**Budget:** Things are really tight in the budget area. They had an \$84 million hole to fill, which they did, but still have the June DEFAC report to get through yet. I have been told that our Grant in Aid will not be cut. I was told that last year and it was cut 5%. In the end last year the 5% was restored. Our request for a separate Grant in Aid bill for public safety, now seems more important than ever. We also requested \$100,000 for Ballistic Vest, presently they put \$50,000 in the budget for it. If you have any members of the JFC in your district you need to touch base with them emphasis the separate Grant in Aid bill for public safety: Senators McDowell, Ennis, Bushweller, Cloutier, Lawson, and Peterson and Representatives Smith, Carson, Heffernan, Miro, J. J. Johnson, and Kenton.

**Poster and Essay**: We have been working on getting our Poster and Essay contest accepted in the schools again. We have been doing this on two fronts. First, thanks to Senator Gary Simpson, who put us with Kevin Carson (Kevin is the Executive Director of the School Administrators) Kevin took our program to the Superintendents meeting two weeks ago. They have accepted our program. Secondly through Senator Townsend we met with the Susan Haberstroth, who is Director of Policy for the Department of Education. We presented our program to her and she was very supportive will consider adding it to the re-write she is doing. We will be following up on both of these.

**Burn Camp**: There was a fund raising event for the burn camp this past Friday at the new Wawa in Rehoboth. After the event I was talking to John Lattomus and Mrs. McGee. They are looking for new faces to serve on the Board of Directors for the Burn Camp. If any of you are interested please let me know and I will pass your name along.

**Conference:** The conference committee will give you a report on the conference but I wanted to touch a few things from the DVFA Office perspective. The forms on line this year are the adobe reader formatted forms. You can enter the information directly from your computer. It makes things a whole lot easier for us to read the forms by using this feature. After you have entered the information on the form, save it to a file on your computed then email it to the office or print it an email it in.

The 4th of July is 22 days away, Have a great Independence Day and a great summer!

### **Committee Reports**

## **State Fire Prevention Commission – Dave Roberts**

- As was reported, the Fire Prevention matching funds have been distributed
- The new protocols are being reviewed
- Committee from the Commission is working on the QA-QI program
- Commission is reviewing and amending the 701 Ambulance regulations
- Ray Stevens has resigned from the Commission Audit & Review committee

## Advisory to State Fire Marshal – Grover Ingle

- Fire deaths Currently there are 3 fire fatalities so far this year. All 3 were without working smoke alarms
- Deputy Fire Marshal I Michael Pfaffenhauser has completed his field training and has been doing a good job as he continues to grow in this position

- Deputy Fire Marshal I Brian Ferguson has been appointed to the vacant position for the Kent County Division effective May, 31, 2016
- Administrative Specialist I Barbara Dooley has been hired for this vacant position in New Castle County effective May, 31, 2016
- Deputy Fire Marshal I Vacancy in New Castle County. Moving forward to fill this position by July or August
- Fire Protection Specialist I Vacancy in Sussex County. Joseph Moran has been appointed to this position effective April 18, 2016
- DFIRS reports, we will continue to work with each Company on their submittals and cleaning up this data
- The staff has completed training on updated changes to NFPA 101 LSC and NFPA 13, 13R, a3D Sprinkler standards
- Thank you for your continued help and support on the fire scenes and I would like to thank the staff for their hard work with the shortage of staff and the increase in fire investigations and plan review

## Advisory to DSFS - Robert P. Newnam

- Annual Planning and Evaluation staff meeting Week of June 20<sup>th</sup>
- Status of budget Thank you to all supporters
- Weekday EMT programs both classes are full (June & July)
- Delaware weekend at National Fire Academy November 4-6
- Firefighter and Fire officer certification testing (6 FF I 3 FF II 2 FO I 2 FO II 7 FO III)
- Proposal to require NREMT for recertification is being considered by the Commission
- Piloting a "Bridge-Up" class for out-of-State EMT', not NREMT's
- DSFS AFG grant has been approved for \$335,140.00
- ERG guidebooks are being distributed
- Reported on the expansion of the New Castle site

### **Constitution and By-Laws – Warren Jones**

• Warren discussed a proposed by-law change that came from the exploratory committee regarding a permanent conference committee

### **Currently Reads: Article VI: Annual Conference**

The Annual Conference of the Delaware Volunteer Firefighter's Association shall be held in conjunction with the Ladies Auxiliary of the Delaware Volunteer Firefighter's Association. The Annual Conference shall be held each year at a date and place decided by the convention committee and approved by the Executive Committee. The dates for the following year's conference shall be announced by the last day of the current year's conference. The conference shall be run by a conference executive committee appointed by the President. The Chairman of the conference executive committee shall alternate by county with the chair being from the same county as the President of the Association.

### Change to: Article VI: Annual Conference

The Annual Conference of the Delaware Volunteer Firefighter's Association shall be held in conjunction with the Ladies Auxiliary of the Delaware Volunteer Firefighter's Association. The Annual Conference shall be held each year at a date and place decided by the conference committee and approved by the Executive Committee. The dates for the following year's conference shall be announced by the last day of the current year's conference. The conference shall be run by a permanent conference executive committee appointed by the DVFA Officers.

### Health & Safety - Mike Rush

• Lots of sickness with our members. Be careful and take care of yourself. If you need to have a test or procedure done, take time to do it

## Wake-Up Delaware – Paul Eichler

• \$200,000.00 coming from the Attorney General's office for smoke detectors to be installed in low income neighborhoods

## Permanent Memorial - Jim Watson

- Discussed moving the existing monument from its current location so that it be incorporated into the new site plans on the corner at legislative mall
- Lots of questions regarding the cost and when there will be something final

## Recruitment & Retention – Earle Dempsey

- Thanked everyone for opening up their fire houses during the state wide program
- Will be doing the State Fair and the monster truck show this year. Discussed the pit pass policy and how to get a pass
- Tuesday, 6-14 is the State legislative day for 100 Juniors/Seniors from the Boys State group at Wesley College. DVFA has been asked to make a presentation
- Hagley Museum passes for a day of fun and fireworks at dusk. See Earle or Rich Perillo if you want a ticket

## Scholarship - Pam Ingle

• Pam reported that there will be 22 winners this year and the payout is \$60,000.00 Winners will be recognized at the Conference in September

## **Conference Exploratory Committee – Tom DiCristofaro**

#### 2016 Conference Exploratory Committee

#### Report

Members: Joe Zeroles; Co-Chair, Tom DiCristofaro; Co-Chair, Ted Walius, Richard Toulson, Elmer Steele, Allen Metheny, Deb Lawhead, Michael Brittingham, Blake Bowers, Ron O'Neal, Jay Jones, and Les McCourt. EM Warren Jones acted as Secretary for the Committee.

Meetings: Three meetings were held at the Dover Fire School in the evenings of November 30, 2015, January 27, 2016 and February 24, 2016.

Conference Synopsis: The Delaware Volunteer Firefighters Association Annual Conference is a threefold event, held for the last three years at the Dover Downs Hotel, Casino and Conference Center. The Conference starts with education of our EMTs, Firefighters and Administrative Personnel. On Wednesday the annual golf tournaments are held and the regular conference exhibitors begin to set up their booths and outside displays. Wednesday evening is the Fire Police and EMS Association's Annual Banquet and Meeting and the Conference Meet your host affair. Thursday is the biggest day with many major events including the Opening Ceremonies, where the members of the DVFA and LADVFA are honored and recognized for their service and longevity. It is also the event where our annual scholarships are announced. Thursday afternoon is the DVFA's Annual Conference Meeting and the LADVFA's Annual Luncheon. Thursday evening is the Annual State Fire Chiefs Association Dinner and Meeting and the LADVFA's Hospitality night. Friday morning is the very reverent Annual Memorial Service. Friday afternoon is the DVFA Annual Political Appreciation Luncheon and LADVFA business meeting. Friday evening is the Annual Installation Ceremony for the new officers of the DVFA and LADVFA. The Conclusion of the Conference is Saturday for the annual parade in downtown Dover.

Introduction: The committee was appointed by DVFA President Joseph Zeroles. President Zeroles charged the committee, at the first meeting, with looking at the conference with an open mind for corrective changes in the conference operations and events and because of the recent financial losses, to come up with cost correction steps to lead to a balanced budget.

Agenda: The committee reviewed the conference cost, conference location, and each individual conference event. The committee held discussions with the LADVFA, State Fire Chiefs, and State Fire Police specifically, since those three associations were accounting for the largest cost deficits. The committee reviewed line by line cost of each event and made recommendations for discontinuing or changing. The committee also reviewed the management of the conference for consideration of possibilities to improve or change.

#### Recommendations

- 1. Remove the Office refreshments
- 2. Reduce cost of Continental Breakfast
- 3. Remove President's after installation reception
- 4. Reduce room cost for Executive Committee
- 5. Reduce cost Totes and Note Books
- 6. Discontinue Printed invitations for PP Dinner
- 7. Discontinue the annual Parade Committee shirt cost.
- 8. Appoint a permanent Conference Executive Committee

Due to current contract with Dover Downs the committee was restricted from making further changes for the 2016 Conference. Their recommendation is, after the 2016 Conference, to review the budget and cost to examine for further cuts, changes or other recommendations.

<u>Recognition of Past Presidents – 1<sup>st</sup> Vice President Walius</u> asked that all DVFA Past Presidents and President Emeritus stand and be recognized

16 Past Presidents and 1 President Emeritus in attendance today

## **Affiliated Organizations/ Agency Representatives**

## **Ladies Auxiliary President Mary Frances Eisenbrey:**

• President Eisenbrey introduced the ladies that were in attendance today from the State Association and from the 3 County Associations

## **State Fire Chief's President Phil Pennington:**

- Next meeting will be the Expo on June 23 at Sta. 50 Harrington. Expo at 3:00, dinner served during the day and meeting at 7:00
- Working with the State R&R committee regarding helping at the State Fair this year
- Doing a raffle on a hand gun and a cooler for the June meeting
- Working on a by-law change to be presented at the June meeting
- Working on the May-Day policy
- Phil thanked everyone for the cards, e-mails, calls, etc. during his battle with cancer
- 1st Vice President Jester talked about the veteran pins that will be presented at the June meeting.
   Please submit names of your members that were serving actively in the armed forces during 1955 to 1975. The Vietnam Veterans group, under the direction of Reds Flagel, will honor these folks at the June Chief's meeting.

## **State Fire Police 1st Vice President Marty Redington:**

- Forms for the Fire Police Conference events are on the web site
- They are planning their 55<sup>th</sup> Anniversary dinner for Nov. 19 at Modern Maturity in Dover

## **State Ambulance Association 1st Vice President Matt Gajdos:**

- Next meeting will be June 23 at Sta. 50 Harrington and will be for nominations/elections
- Requesting letters from the fire companies to recognize members at the Conference
- Thanked the companies that participated in the National EMS Bike ride
- Discussed the change in required hours for EMT's per the new National Registry standards and the fact that the State EMS Association has decided to drop Monday for 2017. Letter was sent to the DVFA with this request

## **DVFA Mutual Relief Association Bill Tobin:**

- Bill thanked the committee for their hard work over the last few months
- Eye glasses are an item that Mutual Relief will now pay for
- Discussed the 10 year funeral benefit
- Forms are on line, must print off and get the Fire Chief to sign off on a claim
- Hand-outs and a thumb drive are available for every company

## **Del-Mar-Va Association – 1st Vice President Clay Yocum:**

- Organizational meeting was held on June 8
- Next meeting will be August 7 in Easton, MD

## **NVFC – J. Allen Metheny:**

- Met in Alexandra, VA. on May 6,7
- Discussed cancer issues at the National level
- Allen presented Ken McMahon with his 5 year pin from the NVFC

### **Communications:**

The following communications were received and summarized by Secretary Elmer Steele

- Letter from Townsend Fire Company with list of Delegates and Alternates
- Letter from Houston Fire Company regarding Delegates and Alternates
- Letter from Laurel Fire Department supporting Elmer Steele for DVFA Secretary
- Letter from Department of Health requesting the DVFA's participation in the NHTSA Review (National Highway Transportation Safety Review)

- Letter from Brandywine Hundred Fire Company supporting Richard T. Perillo for DVFA 1<sup>st</sup> Vice President
- Letter from EDIAFC thanking the DVFA for their support of the upcoming conference
- Letter from the Attorney General's office advising the DVFA of the \$200,000 in Settlement Agreements directed to a smoke detector program for low income neighborhoods
- Letter from New Castle County Firefighter's Association supporting Richard T. Perillo for DVFA 1st Vice President
- Letter from Delaware State EMS Association regarding cancelling their training classes on Monday at the DVFA Annual Conference in 2017, due to new National Registry standards
- Letter from Ellendale Fire Company supporting Theodore Walius for DVFA President

Motion made by Ted Doyle and seconded by Jasper Lakey to accept the communications as summarized Motion carried

## **OLD BUSINESS**

Jim Watson and Dan Burris discussed the memorial project. There were questions from the membership. A motion was made by Jim Watson and seconded by Lawrence Mergenthaler to move forward with the permanent Memorial project. After some discussion, mostly regarding cost, an amendment was made to the original motion by Charles Frampton and seconded by Tom Dicristofaro not to do anything with the Memorial project until at least 90% of the funding was in place. (Approx. \$115,000.00)

President Zeroles called for the vote on the amendment. Amendment was defeated. President Zeroles called for a vote on the original motion.

The original motion passed

### **NEW BUSINESS**

- A question was raised as to why we are transferring money to balance the conference again this year. A motion was made by Tom Dicristofaro and seconded by Stephen Maichle not to transfer \$33,580.00 to balance the 2016 Conference budget. The conference needs to live within the original budget.

  Motion carried
- A motion was made by Bill Tobin and seconded by Tom Dicristofaro that a committee be appointed to oversee the finances of the DVFA. The committee should consist of 3 members from each County, 1 member from each County for the Ladies and the DVFA Treasurer for a total of 13 members.

  Question was raised regarding the process of appointing this committee. It was stated that each County would submit 3 names and that the ladies would submit 1 name from each County to the DVFA officers prior to the Conference meeting in September and that the committee would be appointed at the men's conference meeting. Motion carried

### PAYMENT OF BILLS

Treasurer Metheny presented the following bills for payment totaling \$233,995.13

9:32 PM 06/09/16 Accrual Basis

**Total Operating** 

TOTAL

## Delaware Volunteer Fireman's Assoc., Inc. DVFA Operations Bills to be Approved As of June 9, 2016

Name	Memo	Amount	
Operating			
DVFA Checking DVFA SCHOLARSHIP FUND M & M TROPHIES	R & R SCHOLARSHIP PROGRAM ENGRAVE PLATES DSFS	-21,000.00 -60.00	
AT & T M & T BANK	FIRELINE	-12.70	
ADSTRATEGIES	VISA BILL ACCT. DVF - MEDIA ADS	-1,049.97 -9,503.93	
GASAWAY CONSULTING GROUP	LEADERSHIP SYMPOSIUM	-1,801.94	
COMCAST CABLEVISION THE CONFERENCE GROUP, LLC	INTERNET/PHONES	-212.39	
SEAFORD LADIES AUXILIARY	INV. # E726-0000-127 RETENTION GRANT	-6.42 -1,349,20	
DELAWARE CITY FIRE CO.	RETENTION GRANT R & R GRANT SAFER R & R GRANT	-4,000.00	
ELSMERE LADIES AUXILIARY GEORGETOWN AUXILIARY		-3,000.00	
CITIZEN'S HOSE CO.AUXILIARY	RETENTION GRANT	-2,070.00 -1,900.00	
CLAYTON FIRE CO.	RETENTION GRANT	-1,320.00	
MILTON LADIES AUX. HARTLY FIRE CO.	RETENTION GRANT	-750.00	
REHOBOTH BEACH FIRE CO	R & R GRANT RETENTION GRANT	-4,000.00 -4,000.00	
WILMINGTON MANOR LADIES AUX.	R & R GRANT	-4,000.00	
HARRINGTON FIRE CO. LEWES FIRE DEPT.	RETENTION GRANT	-4,000.00	
MINQUADALE FIRE CO.	RETENTION GRANT RETENTION GRANT	-3,000.00	
VOLUNTEER HOSE CO.	RETENTION GRANT	-4,000.00 -3,750.00	
CLAYTON LADIES AUX. GREENWOOD FIRE CO	RETENTION GRANT	-990.00	
ELSMERE FIRE CO#1	RETENTION GRANT RETENTION GRANT	-2,339.93	
VERNON INGRAM	RENT - APR-JUN 2016	-1,950.00 -1,755.00	
WARREN F, JONES VERIZON CANNON FINANCIAL SERVICES U.S. TREASURY HYATT PLACE CREDIT CARD DISCOUNT CHIEF TECHNOLOGIES, LLC ADSTRATEGIES AT & T JOSTENS NFPA	P/R MARCH 2016	-2,926.75	
	WARREN'S PHONE COPIER SERVICES	-63.15	
	TAX PERIOD- MARCH 2016	-228.83 -964.90	
	LEADERSHIP SYMPOSIUM CREDIT CARD COSTS ANNUAL LICENSE AND HOSTING FEE	-5,523.20 -50.95	
			MARCH BILLING
	FIRELINE RING - ZEROLES MEMBERSHIP RENEWAL	-12.56 -937.98	
			COMCAST CABLEVISION
	STEVE AUSTIN	POSTAGE	-35.36
M & T BANK CREDIT CARD FEE	VISA BILL	-1,454.68	
M & M TROPHIES	CREDIT CARD FEE POCKET BADGE	-172.01	
WARREN F. JONES	P/R APRIL 2016	-94.50 -2,926.75	
CREDIT CARD FEE CREDIT CARD FEE	CREDIT CARD FEE	-101.80	
CFSI CARD FEE	CREDIT CARD FEE 191 TICKETS FOR DINNER	-30.34	
SELECTIVE INSURANCE	REGULAR POLICY W/ CAR	-56,345.00 -4,038.00	
VERIZON CANNON FINANCIAL SERVICES	WARREN'S PHONE	-61.43	
CHIEF TECHNOLOGIES, LLC	DOCUMENTATION & MAINTENANCE REDESIGN FEE FOR FIREFIGHTER	-195.56	
AT & T	FIRELINE	-499.00 -12.80	
COMCAST CABLEVISION	INTERNET/PHONES	-213.74	
THE CONFERENCE GROUP, LLC ADSTRATEGIES	INV. # E726-0000129 APRIL BILLING	-10.83	
U.S. TREASURY	TAX PERIOD- APRIL 2016	-13,587.99 -964.90	
VOIDED CHECK		-304,30	
VOIDED CHECK M & T BANK	VISA BILL		
CANNON FINANCIAL SERVICES	CONTRACT CHARGE & MAINTENAN	-11,773.22 -202.66	
EARL DEMPSEY	311 HOURS JANUARY - MARCH 2016	-9,330.00	
BOBOLA FARMS FLORIST EDIAFC	FLOWERS - KING	-88.00	
WARREN F. JONES	AD- PROGRAM BOOK P/R MAY 2016	-100.00 -2,926.75	
		-2,020.75	
MURRAY AND ASSOCIATES, LLC U.S.TREASURY	TRENCH COLLAPSE TRAINING	-24,900.00	
	PR TAXES MAY 2016	-964.90	
Total DVFA Checking		-233,995.13	

Motion by Ted Doyle and seconded by Jasper Lakey to pay the bills as presented **Motion carried** 

-233,995.13

-233,995.13

## **GOOD OF THE ASSOCIATION**

- Congratulations were expressed to Bill Betts as he becomes President of the EDIAFC
- John Hall talked about DSP background checks
- Andy Hall discussed the funeral of Past President Clarence A. Schwatka, Jr.
- Jasper Lakey asked about the health of Pastor Bob Hudson
- Paul Eichler talked about the sprinkler coalition
- President Zeroles thanked all of the companies for their hospitality this past year

## **ADJOURNMENT**

It was regularly moved by Jim Watson and seconded by Guy Hudson that the June Executive Meeting be adjourned. **Motion carried**. DVFA Chaplain Blake Bowers offered the Benediction. The meeting was adjourned at 11:55 am

Respectfully submitted, Elmer B. Steele Elmer B. Steele Corporate Secretary

I hereby attest that this a true copy of the proceedings of the Delaware Volunteer Firefighter's Association Executive Meeting held on June 12, 2016.

Attest: Warren F. Jones Executive Manager