State of Delaware

Office of Pensions McArdle Building 860 Silver Lake Blvd., Suite 1, Dover, DE 19904-2402

Pension Plan Income Tax Withholding Election Form In Lieu of W4P

Name	EmplID
Social Security Number	Telephone Number
Street Address	City, State, Zip+4
Return it by mail to the addres If you have questions about this form or how	equest cannot be processed if the form is not signed. ss above or by fax to (302) 739-6129. v to fill it out, call (302) 739-4208 or (800) 722-7300.
1.	be withheld from my monthly pension withheld from my monthly pension.
following marital status and numb Federal withholdings: Single ~ # of allowar Married but withhold Also, withhold \$ State withholdings:	oldings calculated using the tax tables based on the per of allowances: Married ~ # of allowances at the higher single rate ~ # of allowances in addition to this calculation. Married ~ # of allowances
☐ Married but withhold	at the higher single rate ~ # of allowances in addition to this calculation.
3. I elect to have ONLY the followin monthly pension:	ng flat dollar amount withheld from my
Federal tax withholdings \$	State tax withholdings \$
4. I elect to have the following dollar monthly withholdings.	r amount withheld IN ADDITION to my current
Federal tax withholdings \$	State tax withholdings \$
	ested above will remain in effect until I change them. I withholding election at any time by notifying the Office
Signature of Pensioner or Legal C	Guardian Date

STATE OF DELAWARE

STATE BOARD OF PENSION TRUSTEES

AND

OFFICE OF PENSIONS

MCARDLE BUILDING 860 SILVER LAKE BLVD., SUITE 1 DOVER, DE 19904-2402

When Calling Long Distance Toll Free Number 1-800-722-7300 Telephone (302) 739-4208 FAX # (302) 739-6129

Dear Pensioner,

On the reverse side, you will find a Tax Withholding Election Form. This form can be used to make changes to your Federal and State tax withholdings. If you do not want to make any changes at this time, please dispose of this form and do not return it to our office. Your current withholdings will remain exactly as they are now unless we receive written instructions from you to make changes.

If you want to make changes, please take a moment to read the descriptions below of how each numbered choice will affect your withholdings.

If you elect #1, NO withholdings will be made. Please be aware that penalties may be assessed under the estimated tax rules if your withholdings and estimated payments are not sufficient.

If you elect #2, your tax withholdings will be assessed based on the marital status and number of allowances that you choose. You will also notice that there is a line to allow an additional amount. Use this line if you want your withholdings calculated using the tax tables AND an additional amount withheld on top of that calculation.

Also be aware that if you elect "Married but withhold at the higher single rate" for option #2 that your Tax Marital Status will show as "single" even if you are married.

If you elect #3, ONLY the dollar amount that you indicate will be withheld.

If you elect #4, the dollar amount that you indicate will be withheld IN ADDITION to your current withholdings.

<u>If you are a dual pensioner</u> (receiving both a service and survivor pension), you <u>must</u> fill out a separate TWE for each check/direct deposit that you receive. Please be sure to indicate your employee ID number (found on your check/check advice) on each form to ensure that the changes are applied to the proper account.