



DVFA EXECUTIVE MEETING

Delaware State Fire School

March 19, 2017

Call to order at 10:00 A.M. by President Ted Walius

Invocation offered by DVFA Chaplain, Pastor Bob Hudson

Pledge of Allegiance led by Andy Jones, Sta. 75, Ellendale

Roll Call of Officers by Secretary Elmer Steele

- [X] Ted Walius, 75, President
- [X] Rich Perillo, 11, 1st Vice President
- [] Bill Betts, 49, 2nd Vice President
- [X] Elmer Steele 81, Corporate Secretary
- [X] J. Allen Metheny, Sr., 51, Treasurer
- [X] Clay Yocum, 78, Director, Sussex County
- [X] Charlie Arnold, 82, Sussex County Director
- [X] Dan Carrier, 19, Director, New Castle County
- [X] Keith Bowman, 17, New Castle County Director
- [X] Ken Ryder, 48, Director, Kent County
- [X] Allan Post, 64, Kent County Director
- [X] Anthony Guzzo, 19, Past President – Director

DVFA Staff

- [X] Warren Jones, 16/86 Executive Manager

Special Guests:

Bill Webb, Director of CFSI brought greetings and spoke about the upcoming CFSI Dinner to be held in Washington, DC on April 6.

Report of Officers

President Walius:

- Thanked everyone for participating in the symposium
- Travel report has been filed electronically with the office and is posted on the DVFA web site. Attended 43 functions, traveled 2,913 miles and was in service for 150 hours.

First Vice President Perillo:

- Thanked everyone who attended the symposium last Saturday
- We need to be better stewards of our service. Promote ourselves
- Need to appoint a committee to work with our legislators to get some type of dedicated funding for the fire service
- Discussed Special Olympics “Over the Edge” Need sponsors for this event to be held on May 11th at the TD Bank building in Wilmington
- Travel report has been filed electronically with the office and is posted on the DVFA web site. Attended 27 functions, traveled 1,962 miles and in service for 115.25 hours.

Second Vice President Betts: **(Bill’s written report is cut and pasted in to these minutes)**

- Due to a conflict with a meeting with the Board of Directors of the IAFC, I will not be able to attend the Executive Meeting at the Fire School this Sunday on March 19th. I currently have two months left as President of the Eastern Division, and I have tried to make as many of the DVFA functions as possible, which included attending 30 functions since the December Executive Meeting.
- It has been an extreme pleasure representing the DVFA to the best of my ability, and have tried to stay on top of these changing times for the Association with the new Finance Committee being chaired by Danny Burris, and the Conference Committee chaired by Tom DiCristofaro.
- It has been an honor to work with President Walius and 1st VP Perillo, along with Secretary Steele, and Treasurer Metheny. Warren Jones has been a sturdy confidant on the workings of the Association.
- I look forward to doing everything in my power to continue the proud success of the DVFA, and urge everyone to work on providing us with a strong presence at the CFSI Dinner on April 6th in Washington, D. C., as they work tirelessly to maintain the status quo for the AFG and SAFER grants from FEMA.
- I wish everyone a productive meeting on the 19th, and thank everyone for moving the DVFA on to greater heights.
- Travel report has been filed electronically with the office and is posted on the DVFA web site. Attended 32 functions, traveled 2,014 miles and in service for 186.5 hours.

Secretary Steele:

- Full report has been filed electronically with the office and has been posted on the web site for everyone to see. Attended 29 functions, traveled 2,690 miles and in service 127 hours.
- FYI: I applied for a full scholarship to the NVFC 2017 Training Summit to be held in Myrtle Beach, SC in June and have been advised that I have received that scholarship. There will be no cost to the DVFA for me attending this training summit in June.

Treasurer Metheny:

- It gives me great pleasure to present the attached Treasurer’s report for the period December 1, 2016 through March 17, 2017. This report includes both the DVFA Operations and the Conference account balances, plus a final report for Conference 2016.
- On March 1, 2017, I transferred \$2,146,119.98 to the Northern Trust Company for our Calendar Year 2016 DVFA Pension program. This consisted of \$1,992,399.98 for the employer’s share of the program and \$153,720.00 to cover the 2,562 fire companies and ladies auxiliary members. The members in the program continue to decrease. I want to thank the companies this year for

following the instructions in most cases. This year was another good year for filing the paperwork and contributions accurately. Please urge any new Pension Officers in your companies to attend this seminar.

- I have also completed the financial operation for Conference 2016. This Conference costs us \$19,281.30 more than we received which includes a \$25,000.00 deposit for Conference 2017. The Conference committee will continue to look at ways to decrease conference cost along with the DVFA Officers.
- Current assets for Conference account is \$39,210.63 and current assets for the DVFA accounts is \$516,897.18 Total assets for the DVFA is \$556,107.81

If anyone has any questions, please let me know.

Motion by Terry Whitham seconded by Jasper Lakey to except the Officer reports as presented. Motion carried

Executive Manager Jones: **(Warren's written report is cut and pasted in to these minutes)**

- **Capitol Tour:** At CFSI we have arranged through Senator Coons office to take a tour of the Capitol. We need to know how many are interested in taking the tour. We need the numbers as soon as you can get them to us. Must be at the Hotel in Washington by 12:00 noon.
- **Busses for NFFF:** Last meeting we agreed to provide busses for the memorial service. We sent out signup sheets to each company. We need an approximately number so we know how many busses to acquire. Larry Curl who was at our Symposium runs the Memorial Service for the NFFF. We have talked to Larry and Ron Siarnicki about reserved seating for the Delaware attendees. Never before, in my memory, have we lost four firefighters in one year. We owe it to their families, we owe it to our profession, and we owe it to Tim, to Chris, to Jerry and to Ardy to have a good showing in Emmitsburg. Please encourage your company, your members, and your auxiliaries to attend. Let's not let them down.
- **Symposium:** The Symposium was last Saturday. 156 attended and 92 filled out evaluation sheets. On behalf of the committee we thank you. We have reviewed all the evaluations sheets and you have given us great ideas on what you want to hear for next year. Those of you who did not attend or did not do an evaluation sheet, please let us know what information and presentations you what to hear. Members of the committee are Grover, Biff, Dave Roberts, Tom DiCristofaro, AJ Schaal, the three DVFA Presidents and myself. Thank you.
- **Legislative Year:** This is going to be a tough legislative year. It is too soon to tell exactly what is going to wash out. We need to see Governor's Carney's Budget and the later DEFAC reports. If it gets to the final point where we need help. We will let you know.

Recruitment & Retention Coordinator Earle Dempsey:

- Received 22 applications for R&R sub-grants, totaling \$128,000.00 in request. Committee only had \$40,000.00 available. After review, there were 15 grants made this year, 6 to auxiliaries and 9 to fire companies. Checks will go out within the next 2 weeks.

- State wide open houses is planned for May 20th
- Working on plans for the State Fair. The DVFA will sponsor the monster truck show again this year. There will be a special truck “Backdraft” to honor the fire service. The show will be on Friday, July 21st

Committee Reports

State Fire Prevention Commission – Dave Roberts

- Commission Chairman Roberts introduced the Commissioners that were in attendance.
- Financial review questionnaires were sent to each company as a result of HR95
- Had JFC and Bond billing hearings recently. Thanked the DVFA for their support
- Ballistic vests money of \$50,000.00 was put in the Commission budget. A survey went out to each company to get their input in dispersing these funds. Only got a response from 40% of the companies
- Fire Department audits. Several issues this year
- Traffic fine money. Funds were sent out recently
- Next Commission meeting is March 21 at 9:00 AM.

Advisory to State Fire Marshal – Grover Ingle

- Fire Deaths – Currently, there is one (1) fire death, without a working smoke alarm.
- Deputy Fire Marshal I vacant position(s) for New Castle County & Kent County –Shawn Hinton has been hired as a Deputy Fire Marshal I (Kent County), Tyler Sipple and John A. Yedinak, Jr. have been hired as Deputy Fire Marshal I’s (New Castle County). All three are currently in training at the DE State Police Academy.
- Office Manager New Castle County Division – Diane R. Edwards has been promoted to this position effective March 20, 2017.
- Administrative Specialist I New Castle County Division – As a result of Diane’s promotion there is a vacant Administrative Specialist I position open in New Castle County. That will hopefully be posted by the end of March.
- FY 2018 JFC Budget Hearing – OSFM has asked to maintain our same level of funding as in FY 2017.
- DFIRS reports we continue to work with each Company on their submittals and cleaning up the data.
- Our office continues to work with the Delaware Fire Sprinkler Coalition on residential sprinkler education and installations.

Advisory to DSFS – Robert P. Newnam

- 299 EMT’s need to re-certify before March 31st
- 1,354 EMT’s in the State of Delaware.
- Had JFC and Bond bill hearings recently. Thanked the DVFA for their support.
- FY 18’ budget. Requested funds for HVAC unit at the Dover site.
- Fire class numbers are up a little from last year.
- Some new equipment will be coming to the school soon.
- Ladies seminar is April 2nd.
- EVO class has been updated.

DVFA Conference– John Stevenson

- Room contracts at Dover Downs. Get them in ASAP. Make sure you confirm your dates.
- Registration forms. Anyone with forms that need to be posted on the web site should have their completed forms to the office by April 15th, so they can be processed and posted on the site on May 1st
- Menus have been completed and have been turned in to Dover Downs
- Recommendation from the exploratory committee is to do away with DVFA sponsored alcoholic beverages and to look at the viability of the parade. Since these were set by previous motions on the DVFA floor, any changes will need to come from this floor and not the Conference committee

Fireman of the Year – Carleton Carey, Sr.

- Need nominations. Only have 1 so far. Deadline is June 30th
- Applications are on the DVFA web site

Life Safety – Guy Hudson

- Thanked everyone for attending and supporting the annual awards luncheon in Cheswold
- Received 36 request for matching funds for a total of \$148,991.75
- Committee has reviewed changes for the 2016 program
- Thanks to all the officers and members for their support

Scholarship – Bob Powell

- Currently have \$12,000.00 available for scholarships. Hope to collect a little more before time to award the scholarships
- Information packets are on the web site with a deadline of March 31st
- Wrote 23 checks with an average of \$1,200.00 per check

Sprinkler Coalition – Bill Kelly

- Gave a report on the activities of the committee and who is serving from each County. Dan Burris from New Castle, Richard Ward from Sussex and Bill Kelly from Kent.
- They have sent out 6 electronic information bulletins to the leaders in each county
- February 9th Information on the Delaware Fire Sprinkler Coalition and the Fire Builders pamphlet
- February 22nd Anniversary of the station night club fire
- February 23rd Lawn sprinklers can't save your life
- March 1st Firefighter's & Fire Sprinklers – Partners in Progress
- March 8th Fire House magazine LODD flow path article
- March 16th NFPA Faces of Change Campaign
- Committee will continue to meet and promote residential sprinklers

Recognition of Past Presidents – 1st Vice President Perillo asked that all DVFA Past Presidents and President Emeritus stand and be recognized

There were 14 Past Presidents and 1 President Emeritus in attendance.

Standing of all current Fire Company President's and Fire Chief's for recognition.

Affiliated Organizations/Agency Representatives

Ladies' Auxiliary 1st Vice President Lynn Warner:

- Thanked the DVFA for the invitation and introduced the ladies present from the LADVFA and the 3 County Associations.
- The ladies will be honoring President Lois Pearson in all of their events this year and they are planning some special events during the Conference.
- Scholarship checks were presented by the ladies.

LADVFA Lynn Warner	\$1,500.00
Sussex Bobbi Albright	750.00
New Castle Karen Gebhart	1,500.00
Kent Mary Frances Eisenbrey	1,500.00

A standing ovation was given to the ladies for their support to the scholarship program

State Fire Chiefs President Terry Jester:

- Next State Chief's meeting will be March 23, 2017 at Station 87, Seaford. Social at 6:00, dinner at 6:30 and meeting at 7:00
- The Chief's will recognize 4 children who saved their families lives during recent fires or medical conditions by using skills and knowledge that they had received from their local fire companies during fire prevention programs
- Still working on the Mayday policy
- Introduced the State Chief's Officer's that were in attendance

EDIAFC – Terry Jester:

- The EDIAFC Conference will be May 18th, 19th & 20th at the Atlantic Sands in Rehoboth
- Several national speakers will be there, including Bobby Halton, editor in chief of Fire Engineering magazine
- Registration forms are on their web site

State Fire Police President Marty Redington:

- Nothing

Mutual Relief – Steve White:

- Still making visits to companies with the power point presentation, if you want it.
- In order to receive the Mutual Relief death benefit, you must be an active member with less than 10 years of service at the time of death
- Next meeting is May 25th at Sta. 49, Frederica

NVFC – Allen Metheny:

- Next meeting is April 6-8, 2017 at Alexandria, VA
- Working on AFG and SAFER grants

Del-Mar-Va Association – 1st Vice President Clay Yocum

- Convention will be May 4,5,6 in Easton, MD
- There will be NO parade this year, since the Easton Police Department will not issue the Fire Company a parade permit

Communications:

The following communications were received and were summarized by Secretary Steele

- Letter from Elsmere Fire Company for Delegates and Alternates
- Letter from Camden Wyoming Fire Company for Delegates and Alternates
- Letter from Vernon Ingram, our landlord, increasing our rent by \$100.00 per month
- Letter from Delaware City Fire Co for Delegates and Alternates
- Letter from Hartly Fire Co. for Delegates and Alternates
- Letter from the Port Penn Fire Company reference to a 50 year member whose name was missed being read at the Conference Opening Ceremony
- Letter from the Robins Hose Fire Company for Delegates and Alternates
- Letter from the Lewes Fire Company for Delegates and Alternates
- Letter from the Townsend Fire Company for Delegates and Alternates
- Letter from the Aetna Fire Co. for Delegates and Alternates
- Letter from the Delaware State Fire Police Association with a \$500.00 check for the scholarships
- Letter from the Farmington Fire Company for Delegates and Alternates
- Letter from the Greenwood Fire Company supporting Clay Yocum for 2nd Vice President of the DVFA
- Letter from the Claymont Fire Company for Delegates and Alternates

Motion by Jasper Lakey and seconded by Steve White to accept the communications as presented. Motion carried

OLD BUSINESS

- Chief Frank Bailey raised a question regarding the \$7,500.00 that the fire companies receive on a rotating basis for rescue tools. The language needs to be revised to allow the companies to be able to get rescue equipment, instead of rescue tools; ie; cribbing, ropes, struts, etc.

NEW BUSINESS

- *Motion by Joe Zeroles and seconded by Steve White to send all of the table officers to CFSI and CVVFA. Voice vote was too close to call. After much discussion Joe and Steve rescinded CVVFA and left the motion to read. Send all table officers to CFSI, which will result in an additional \$885.00 (3 tickets @ \$295.00 each). A roll call vote was requested.* Following the roll call vote, President Walius continued on with the meeting while the Secretary and the Executive Manager tallied the votes. See final results further down in this report.

Motion made and seconded to revert back to **Organization Reports (Motion carried)**

State EMS Association President Matt Gajdos:

- Next meeting is March 29th at DSFS at 7:00 PM
- EMS Association is looking to create a new logo for their Association
- Working on Recruitment issues

Motion made and seconded to revert back to **New Business (Motion carried)**

PAYMENT OF BILLS

Treasurer Metheny highlighted the bills to be paid.
Total amount is \$130,231.40

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Accrual Basis

Delaware Volunteer Fireman's Assoc., Inc. DVFA Operations Bills to be Approved As of March 18, 2017

Name	Memo	Amount
Operating		
DVFA Checking		
COMCAST CABLEVISION	INTERNET/PHONES	-249.40
AT & T	FIRELINE	-12.64
DENNIS CARRADIN	REIMB. CISM TRAINING	-2,100.00
EDIAFC	AD- PROGRAM BOOK	-175.00
STEVE AUSTIN	POSTAGE	-53.27
WARREN F. JONES	P/R DECEMBER 2016	-2,926.75
VERNON INGRAM	OFFICE RENT	-2,055.00
ROGERS GRAPHICS, INC.	INV. 38119	-50.00
THE CONFERENCE GROUP, LLC	INV. # E726-0000-135	-31.39
WARREN JONES	VEHICLE MAINTENANCE	-52.97
CANNON FINANCIAL SERVICES	INV. NO. 16772189	-297.82
M&T BANK	VISA ACCOUNT	-2,277.97
U.S. TREASURY	TAX PERIOD- DECEMBER 2016	-964.90
MIKE LOWE	REIMB. EXPENSES FIRE PREV	-24.14
VERIZON	WARREN'S PHONE	-114.19
AT & T	FIRELINE	-12.62
CHIEF TECHNOLOGIES, LLC	HOSTING FIREFIGHTER.DELAWARE...	-420.00
COMCAST CABLEVISION	INTERNET/PHONES	-247.66
THE CONFERENCE GROUP, LLC	INV. # E726-0000-136	-16.71
CANNON FINANCIAL SERVICES	INV. NO. 16875884	-297.82
EARL DEMPSEY	JULY - DECEMBER CONTRACT	-17,370.00
GOLDFEIN & JOSEPH, P.C.	REGARDING DEATH OF STATE LADI...	-740.00
CANNON FINANCIAL SERVICES	INV. NO. 16566219	-297.82
M & T BANK	VISA BILL	-243.93
WARREN F. JONES	P/R JANUARY 2017	-2,926.75
U.S. TREASURY	PR TAXES JANUARY 2017	-964.90
GOLDFEIN & JOSEPH, P.C.	REGARDING 2018 CONFERENCE CO...	-227.50
U.S. POSTAL SERVICE	BOX RENT - 12 MONTHS	-132.00
VERIZON	WARREN'S PHONE	-58.19
COMCAST CABLEVISION	INTERNET/PHONES	-248.70
THE CONFERENCE GROUP, LLC	INV. # E726-0000-138	-5.52
STEVE AUSTIN	POSTAGE/ENVELOPES	-81.71
AT & T	FIRELINE	-12.74
TELEPHONE TRANSFER		-75,000.00
CANNON FINANCIAL SERVICES	INV. NO. 16979895	-297.82
CHAMPION TROPHIES	INV DATE 1-5-17	-350.40
M & T BANK	VISA BILL	-1,021.70
NEW CASTLE VOL. FIREFIGHTER'S A...	SPONSOR 5K WALK	-300.00
BLAKE BOWERS	REIMB. FOR CISM TRAINING	-1,435.00
WARREN F. JONES	P/R FEBRUARY 2017	-2,926.75
U.S. TREASURY	P/R TAXES FEBRUARY	-964.90
ATLANTIC SANDS HOTEL	LEADERSHIP SYMPOSIUM	-4,436.16
SOUTH CAROLINE FIREFIGHTERS AS...	SPEAKER- LEADERSHIP SYMPOSIUM	-699.70
LARRY CURJ	SPEAKER - LEADERSHIP SYMPOSIUM	-724.81
RON MARVEL	POSTAGE/PHOTO EXPENSE	-53.70
AT & T	FIRELINE	-12.62
VERIZON	WARREN'S PHONE	-61.43
COMCAST CABLEVISION	TELEPHONES/COMPUTER	-247.36
THE CONFERENCE GROUP, LLC	CONFERENCE CALLS	-8.98
DVFA FOUNDATION	SCHOLARSHIP PROGRAM	-6,000.00
Total DVFA Checking		-130,231.40
Total Operating		-130,231.40
TOTAL		-130,231.40

*Motion by Steve White and seconded by Terry Whitham to pay the bills as presented.
Motion carried.*

Motion made and seconded to revert back to **New Business (Motion carried)**

- 1st Vice President Perillo appointed the scholarship committee for 2017-2018 as follows:
Chairman Bob Powell, Co-Chair Rod O'Neal, Co-Chair Dan Carrier
Anthony Guzzo, 19, Bill Tobin, 89, Chip Stevenson, 77, Ray Stevens, 88, Fred Jester, 41, Alan Robinson, 44, Ken Ryder, 48, Pam Ingle, LADVFA, Karen Gebhart, LADVFA, Jane Williams, LADVFA, Ginni Tice, LADVFA, Tara Wilbur, LADVFA, Kim O'Malley, DSFS, Mike Lowe, DSFS
- 1st Vice President Perillo appointed the Life Safety committee for 2017-2018 as follows:
Chairman Guy Hudson, Co-Chair Ron Marvel, Joe Mullen, NCC, Dwayne Pearson, NCC, Anthony Carnavale, NCC, Charles Boyer, Kent, Jeff Dennison, Kent, Robert Yerkes, Jr, Kent, Earle Dempsey, Kent, Randy Lee, Sussex, Patti Carnavale, LADVFA, NCC, Ann Marie Krystopolski, LADVFA, NCC, Bobbi Albright, LADVFA, Sussex, Georgia Davis, LADVFA, Kent, Penny Gentry, LADVFA, Kent, Ginni Tice, LADVFA, Sussex, Karen Workman, LADVFA, Sussex, Mike Lowe, DSFS, Sussex
- **Results and clarification of the roll call vote on adding the 3 additional table officers to travel to the CFSI Dinner. As clarification, this motion is over-riding a previous motion and therefore will require a 2/3 vote to pass. Roll call vote shows 64 yes and 10 no**
Motion carried
- Tom DiCristofaro gave a report from the Conference Exploratory committee. The committee recommended 7 changes for 2016 and 6 of them were actually implemented, for a cost savings of \$16,000.00. Tom gave 3 recommendations for the 2017 Conference and they are:
No DVFA sponsored alcoholic beverages
Look at parade viability and participation
No ladies tea this year, but leave in budget for future years

Motion by Jon Townley and seconded by Guy Hudson to accept the 3 recommendations from the 2017 Conference Exploratory committee. Question was raised regarding a 2/3 vote to accept this motion, since you are over-riding a previous motion. President called on the Parliamentarians for clarification of the 2/3 vote. Since you are over-riding a previous motion, you will need a 2/3 majority vote to pass a new motion.

After much discussion, Jon Townley and Guy Hudson rescinded the motion

- *Motion by Tom DiCristofaro and seconded by Jon Townley to accept the 1st recommendation from the Conference Exploratory committee and that there be **No DVFA sponsored alcoholic beverages at any events**. This turned into a big discussion regarding sponsorship for some events, contracts with Dover Downs, bar tender fees for cash bars, various other concerns of the members. After a few minutes of discussion and confusion, a motion was made by Charles Arnold and seconded by Anthony Guzzo to table the motion until the next meeting when we should have more information. Voice vote was too close to call, so President Walius called for a show of hands. 55 yes and 13 no **Motion carried to table***
- *Motion by Guy Hudson and seconded by Keith Bowman to do away with the Conference parade for 2017 and beyond. After much discussion, a motion was made to have a roll call vote. Vote was too close to call, so President Walius called for a show of hands. 45 yes and 20 no **Motion carried to do away with the parade***

Motion made and seconded to revert back to **Committee Reports (Motion carried)**

Financial committee – Dan Burris

- Presented a travel and expense policy for all DVFA incurred expenses for reimbursement. Request that it be reviewed and be prepared to adopt it at the next meeting.
- Several questions were raised. They will be addressed by the committee.

- Dan discussed the permanent monument project. We currently have \$45,000.00 towards a \$175,000.00 project. Still have companies that have not paid their \$1,000.00. We are short too much money to continue this project as it is currently planned. Numerous questions about money, the State holding the lot, letters to possible sponsors, etc.

Motion made and seconded to revert back to **New Business (Motion carried)**

- *Motion by Curt Clifton and seconded by Ray Stevens to return the \$45,000.00 to all Departments, Organizations, Associations, etc. that have paid money into the fund for the memorial project. After several questions and comments, it was decided to send all monies back to the original donors and it would be up to them to either keep it or return the check back to the DVFA. **Motion carried***
- *Motion by Frank Bailey and seconded by Curt Clifton that the DVFA will pay the \$175,000.00 to construct and place a monument on Legislative Mall **Motion carried***

GOOD OF THE ASSOCIATION

- President Walius stated that he has been advised not to sign any more surf fishing permits, unless they are on “original” Fire Company letterhead. Copies are no longer being accepted. If your letterhead is in black and white, that is fine. If your letterhead is in color, the request for a permit must be in color.
- Steve White stated that the Rt. 1 sports complex in the Frederica area will be opening in April and there will be some major road closures and traffic patterns. Please keep that in mind when you travel in that area.

ADJOURNMENT

It was regularly moved by Guy Hudson and seconded by Jasper Lakey that the March Executive Meeting be adjourned. Motion carried. Sussex County Chaplain Charles Arnold offered the Benediction. The meeting was adjourned at 12:25 pm

Respectfully submitted,
Elmer B. Steele
Elmer B. Steele
Corporate Secretary

I hereby attest that this a true copy of the proceedings of the Delaware Volunteer Firefighter’s Association Executive Meeting held on March 19, 2017.

Attest: Warren F. Jones
Executive Manager

Ted Walius
President