



Exhibitor Registration Form

Company name: _____
Company address: _____
City: _____ State: _____ Zip: _____
Company contact: _____
Phone number: _____ Fax number: _____
Email address: _____
Name of Representatives attending Conference: _____

Show Hours

Wednesday, September 11, 2019, 8:00 AM to 5:00 PM

Thursday, September 12, 2019, 8:00 AM to 5:00 PM

Friday, September 13, 2019, 8:00 AM to 5:00 PM

Set up will be Wednesday September 11, 2019 starting at 7:00 AM

Electricity required: Yes ___ No ___
Your Company must supply all electrical cords and adapters.

Please reserve the following (fill in number of spaces requested)

_____ Indoor space – 8'X8' for all 3 days @ \$400.00 per space

_____ Outdoor space -- approx. 18' X 34' for all 3 days @ \$300.00 per space

Types of wares or equipment to be displayed _____

Indoor spaces- Cost for an indoor space of 8' X 8' is \$400.00 each. (Includes 1 table, 2 chairs)

Outdoor spaces The outdoor area consists of four contiguous parking spaces. There are a total of 18 outside spaces available: 12 Premium and 6 standard. No vendor will be allowed to rent more than 4 outdoor spaces. Cost for an outdoor space is \$300.00 per space.

- First priority for four Premium [left, center or right spaces] will be given to the Corporate Partner in Progress who makes the highest contribution to the Conference.
- Second priority for the next remaining four Premium spaces [left, center or right] will be given to the Corporate Partner in Progress who makes the second highest contribution to the Conference.
- Third priority for the remaining four Premium spaces will be given to the Corporate Partner in Progress who makes the third highest contribution to the Conference.
- All remaining spaces will be assigned at the sole discretion of the DVFA Conference Committee.
- All decisions of the Committee are final; no refunds will be made once a deposit is received.
- ***In the event spaces are available, once all reservations are received, Corporate Partners in Progress will be given the first opportunity to purchase additional spaces, in the order of their contribution. Please note: the spaces may NOT be directly next to the spaces originally purchased***
- All registration forms and payments must be received no later than August 8, 2018.
- ***Please note that lunch is not included in the exhibitor fees.***

The Conference committee stipulates that no exhibitor will sell any products that contain the name of Delaware Volunteer Firefighter's Association or any affiliated association; the current, past, or future DVFA Conference location and dates, without prior written approval of the Delaware Volunteer Firefighter's Association and the DVFA Conference Executive committee.

Exhibitor agrees to conform to all rules and regulations of the Delaware Volunteer Firefighter's Association, its Conference Committee, and the Dover Downs Conference Center, concerning the operation of the exhibit space. They also shall be responsible for all permits and licenses required to operate its booth/exhibit and to comply with all State and local laws, rules and regulations. A list of those rules and regulations are posted on the DVFA website and are available upon request.

The registration form will be date stamped, copied, filed. A check or credit card information payable to the DVFA Conference in the amount stipulated on the registration form will be due with the signed contract. If you have any questions, please contact the DVFA Office 302-734-9390.

Your signature on this registration form means you have read the rules and regulations listed on the Delaware Volunteer Firefighter's website and are in agreement with same.

Authorized Signature: _____

Date _____

Enter Credit Card information or make check payable to DVFA Conference

Credit Card Information:

Name on Credit Card _____ Visa ____ Master Card ____
Card number _____
Expiration date _____ Verification code _____ Zip Code _____
Email address: _____
Phone number: _____ Date: _____

"Enter form directly while on computer, save file for your records, email file or mail form to DVFA. Email to wjones@dvfassn.com"

Mail no later than August 8th
DVFA Conference Exhibitor
P O Box 1849, Dover, DE 19903-1849