

*Delaware Volunteer Firefighters and Ladies' Auxiliary
Mutual Relief Association, Inc.*

MINUTES
February 23, 2015

Chairman Rich Weaver called the meeting to order on February 23, 2015 at 7:00 p.m. at the Frederica Volunteer Fire Company, Station #49.

Trustees Present:

New Castle: Nancy Miglivaccia, Richard Perillo, Rich Weaver
Kent: Lorraine Madden, Steve White
Sussex: Bobbi Albright, Lester Beachy, Bill Tobin

DVFA Advisory Committee Present:

New Castle: Ed Kalinowski
Kent: Jeff Dennison
Sussex:

Guests: None

Treasurers Report:

The treasurers report was presented in written form and was approved on motion by Lester Beachy seconded by Steve White subject to audit.

The Delaware Department of Insurance completed their 5 year audit. To date no bill has been submitted to the Mutual Relief Association. There were no problems just was suggested that in our budget we budget money for our annual audit.

Payment of Bills:

The only bill was the \$3,000 for the auxiliary member from Ellendale Fire Co. Approval to pay the bill was received by email responses.

Minutes:

The minutes from the November 10, 2014 were presented in written form and approved on a motion by Steve White and a second by Bill Tobin.

Communications:

None

Trustee Reports:

Chairman Weaver stated that he had asked Kyle Gebhart to attend the meeting. In reviewing the policies, it was found there was no bonding for the trustees.

Rich Perillo reported that there is no requirement to have an full blown audit every year and that we could save approximately \$2,000 by having an audit like the fire companies. Steve White felt that the money was well spent.

Old Business:

Chairman Weaver stated he had received an email from Brandon Jones, the attorney, that there was no reason why the dues cannot be raised. Chairman Weaver thanked Steve White for

processing the paperwork for Brittany Ford's burial expense.

Discussion took place regarding whether it was fair that the companies receive a discount if they don't purchase the whole package.

New Business:

Chairman Weaver discussed the option of appointing an Assistant Treasurer and an Assistant Secretary from the Trustees. Steve White made a motion seconded by Rich Perillo to allow the Chairman to appoint an Assistant Treasurer and an Assistant Secretary. Chairman Weaver appointed Trustee Bill Tobin as the Assistant Treasurer and Nancy Miglivaccia as the Assistant Secretary.

Bill Tobin suggested having the attorney review the by-laws and bringing them up-to-date.

Lester Beachy mentioned the Annual CFSI dinner and Chairman Weaver stated that they would send any trustee that would like to attend to please let the secretary know if they would be attending.

Chairman Weaver mentioned all the mutual relief documents and forms are now on the DVFA website.

It was discussed about not having enough handouts for the delegates/alternates at the conference. Secretary Albright suggested printing labels and attaching those to the documents and handing them directly to the delegates and alternates. Treasurer Perillo stated that we would need all the trustees help in checking in the delegates and alternates, as well as handing out the information at the conference. Treasurer Perillo also suggested emailing the information to the company presidents.

Good of the Association:

The next Mutual Relief Association meeting will be held on Monday, May 18, 2015 at the Frederica Volunteer Fire Company, Station 49 at 7:00 p.m.

On a motion by Rich Perillo seconded by Steve White the association returned to new business to discuss the Bonding & Management Liability Insurance. Bill Tobin made a motion/seconded by Steve White to purchase the Bonding and Management Liability Insurance for the Association.

Motion was made by Rich Perillo seconded by Steve White to return to new business. A motion was made by Bill Tobin to purchase the Bonding and the Management Liability insurance seconded by Steve White.

The meeting was adjourned at 7:51 p.m.

Respectfully submitted,

Bobbi Albright, Trustee
Secretary
Mutual Relief Association